

Student Name: Bryna McGarrigle

Date Added	Skill	Experience	Situation	Task	Action	Result	Relevance
2025/02/23 S25 ARTC 200 Entry 1	Leadership	Co-Director of UBC A Cappella's The Northwest Collective (NWC)	NWC is an a cappella group of 16 students that compete in the annual International Championship of Collegiate Acapella. The competition takes place in Seattle, and requires a full 10-minute set of singing and choreography.	I was tasked to host auditions and callbacks, lead semiweekly rehearsals totaling 6+ hours per week, and secure funding through grants and gigs to finance our trip to Seattle.	I arranged and choreographed music to be used in our set. I planned and hosted the first-ever NWC-only showcase concert. I created new roles in the group to allow for further collaboration from members. I developed written and verbal exercises for members to evaluate their progress in the group and connect further with the music that we sang. I wrote grant applications and collaborated with local venues to plan paid performance opportunities.	Our showcase fundraiser attracted 150+ people and raised over \$1500 for the group. NWC came 3 rd place and won a special award at quarterfinals, achieving the highest competitive score in our group's history. I helped raise enough funds (total over nearly \$6000) to completely cover the cost of the Seattle trip and have enough left over to also travel to Kelowna in that same term.	This experience demonstrates my ability to lead a team, manage logistics, and execute large-scale projects – skills that are transferable to leadership roles in any field. The success of our fundraising and competition results highlights my ability to set and achieve ambitious goals, making me well-suited for roles that require, initiative and managing multiple priorities.
2025/02/23 S25 ARTC 200 Entry 2	Data Presentation	English Conversation Program Assistant at UBC Learning Exchange	The English Conversation Program offers free, informal English classes to new immigrants and refugees to Canada. It runs 11 classes per week online and in-person, with groups of 8-10 learners.	I was responsible for inputting and maintaining registration and attendance data in Excel database of 3000+. In doing this, I observed a trend of more refugees enrolling in the program than ever before.	I independently developed a statistical demographics project using Excel and PowerPoint, highlighting key areas of change in the program, namely refugee intake across the past 10 years.	I presented this project to senior staff at the Learning Exchange, informing them of important figures to pay attention to. This information helped to inform our funders and shape future curriculum and structure in the program.	This experience demonstrates my ability to analyze and present data in a clear and meaningful way to drive decision-making. I was complimented for my ability to create a story out of numbers, making my presentation engaging and easily understandable.

							I also strengthened my skills in Excel and PowerPoint.
2025/02/23 S25 ARTC 200 Entry 3	Adaptability	Head Children's Day Camp Leader at City of Surrey	I managed groups of 36 children aged 5-12, supervised a team of seven staff and two volunteers, and frequently interacted with parents to run a daily summer camp.	I needed to ensure that camp activities remained engaging and well-organized, even when faced with disruptions such as sudden weather changes, last-minute staff absences, or behavioural issues among children.	I developed a flexible approach to daily scheduling, always preparing backup activities and building in buffer time between activities to account for unforeseen challenges. I created activities that had multiple options, to keep all campers engaged despite their diverse interests.	My approach to scheduling ensured that camp days remained semi-structured and enjoyable, regardless of the situation. This approach was different than what had been done in previous years before I was the Head, but I received feedback from parents and children that it was extremely beneficial.	This experience highlights my ability to stay calm under pressure and problem-solve in real time. These skills are beneficial in fast-paced work environments and my adaptability allows me to handle unexpected challenges while keeping operations running smoothly.
2025/06/15 ARTC 210 ARTC 300 Entry 1	Initiative	Self-Employed Singer-Songwriter	I am pursuing music full-time for a four-month period through the entrepreneurial co-op program. I set the goal to write, record, and release my debut 10-track album independently.	I needed to create a full business plan for the album rollout, as well as manage all stages. This has included songwriting, budgeting, collaborating with musicians, mixing, mastering, and promotion. I do all of this without any official supervision, staying independently disciplined and motivated.	I self-manage a full-time 40-hour work week and delegate tasks as necessary to other collaborators. I prioritize responsibilities accordingly and manage my time to achieve my goals while preventing burnout and ensuring long-term sustainable work habits.	I have hit all of my key deadlines so far, and am keeping on track with the entrepreneurial co-op assignments and my personal deliverables.	This experience demonstrates that I have the ability to appraise a situation, determine relevant next steps, and work efficiently and effectively without needing constant supervision from a manager. This skill shows employers that they can have confidence in my ability to produce an end result, without the need for constant direction.

2025/06/15 ARTC 210 ARTC 300 Entry 2	Survey Research	Research Student in SOCI 380 Course: Sociological Methods in Survey Research	The Survey Research methods course required students to collaboratively create a functional survey of student life using Qualtrics and independently analyze the results of a specific metric from that survey.	I learned how to format and organize a survey. I used the Canadian Census and General Social Survey as metrics from which I built my survey questions and drew comparative data. I used Qualtrics to build the survey and to organize and analyze data.	I wrote a comprehensive portfolio around the topic of gender differences in undergraduate friendship satisfaction that included methodology, results, and interpretation.	I received a 98% on my final portfolio, and a 95% as my final grade in the course.	My research skills, particularly in developing, distributing, and analyzing surveys, were greatly strengthened through this experience. I built transferable skills in data collection and academic writing, which will provide a strong foundation for any future roles in research.
2025/06/15 ARTC 210 ARTC 300 Entry 3	Project Management	Self-Employed Singer-Songwriter	I am independently managing the creation and rollout of a full-length debut album under a tight budget and timeline.	I coordinate all stages of the project, including writing, recording, releasing, and marketing. I hire and manage other team members to contribute to the project, coordinating creative and administrative meetings and overseeing editing, mixing, and mastering of the songs.	I balanced the creative work of writing, arranging, and rehearsing alongside administrative work like contracts, budgeting, and social media strategizing by keeping a strict schedule. I recruited collaborators, booked studio session, researched grants, and managed release timelines.	I am on track to have three singles released by September and the full album out by October 2025. I have kept all tasks within the budget by thinking creatively and utilizing the resources available to me.	This experience demonstrates my ability to break down large goals into manageable tasks and can apply to roles involving multitasking, production timelines, and event planning.